

## POSITION DESCRIPTION for CLASSROOM TEACHER



### LUTHER COLLEGE MISSION STATEMENT

**Luther College positively endeavours to provide the best education possible in a Christian setting where the whole person can grow and develop with confidence and dignity.**

The Classroom Teacher is responsible for creating a positive and disciplined learning environment:

- In home group
- in the classroom
- in co-curricular activities
- in interacting informally with students

In this way, each student is challenged to grow in knowledge and maturity, according to their potential, in all aspects of their life.

The Classroom Teacher is appointed by the Principal and is responsible to the relevant Team Leader, Head of School and Principal for all aspects of student wellbeing, pastoral care, curriculum and daily organisation in relation to their classes taught as outlined in the role description.

### Responsibilities

The Classroom Teacher will:

- actively and publicly promote and support the College, its mission, vision and values
- initiate, lead and participate in whole school improvement
- exhibit exemplary teaching in coeducational Lutheran education
- at all times behave in a manner that is professional, demonstrating excellent interpersonal skills and the capacity for effective communication
- demonstrate a commitment to achieving best practice in matters relating to student wellbeing, curriculum delivery, feedback, assessment and reporting
- inspire and encourage individual students to have high expectations and value excellence in all aspects of school life
- work effectively with any relevant committees, working parties, teams and individuals to develop, plan, implement and continually evaluate curriculum, pastoral care and faith programs.

### Specific Duties

Staff are required to support the School's commitment to Lutheran education. All teaching staff attend daily School Chapel services and participate in theology studies as required, including LEA Accreditation where necessary.

All teaching staff will participate in the pastoral care program, including home group and in other school duties. Staff are also expected to give active support to all members of the school community, including relevant groups and committees.

All teaching staff are required to demonstrate a commitment to continued professional learning through curriculum and pedagogical reflection and renewal, engagement in programs of professional development and have ongoing links with relevant professional associations and bodies.

The classroom teacher will maintain standards of student care and discipline in and outside of the classroom, through support for and implementation of the Luther College policies and procedures.

Teaching staff will exhibit an ability to plan and manage the learning process by developing and creating innovative curriculum programs that meet the personal, social, emotional, physical, mental and spiritual needs of their students. They should facilitate processes that ensure collaborative consultation, effective communication, sensitivity and respectful responses to student needs.

All staff are expected to develop and effectively manage relationships amongst all sectors of the community. This includes supporting colleagues in the development and management of their skills and providing structures and processes for developing and working in partnership with parents in ensuring the wellbeing of their child.

As Luther College has a commitment to child safety, teaching staff will be responsible for understanding, applying and promoting the College's child safety commitment, policies and procedures, including:

- complying with the College's Child Protection Code of Conduct and Staff and Student Professional Boundaries Guidelines
- identifying and proactively addressing risks
- identifying indicators of possible child abuse
- reporting concerns to one of the College's Child Safety Officers
- taking all practicable steps to protect students where a risk to their safety has been identified
- managing disclosures
- reporting, including Mandatory Reporting
- promoting resilience and reporting amongst students
- being aware of issues relating to Aboriginal students, students from cultural and linguistic diverse backgrounds, or students with a disability, in addressing child protection teaching and disclosures.

Teaching staff will maintain an effective learning environment through:

- the preparation of varied lessons, which cater to the range of student abilities and interests
- interactive and effective use of technology to enhance pedagogy within the classroom
- the setting of high academic expectations related to standards of student performance
- maintaining a challenging and realistic program of student homework
- prompt and comprehensive attention to student work submitted for marking and feedback
- demonstrating knowledge, competence and confidence within the subject discipline
- providing accurate and comprehensive data in relation to each student required for the College recording and reporting system
- being proactive in communicating student progress and achievement with parents.

An effective classroom teacher will:

- encourage the growth of self-esteem, resilience and self-worth in all students
- identify learning strengths and needs of individual students
- share matters of student concern with the relevant Year Level Coordinator, Head of School, House Coordinator and/or Principal
- attend and participate in the co-curricular life of the College through the sporting and cultural calendar.

Other duties as required by the Principal.

**Qualifications:**

Classroom teachers must be registered (or able to be registered) with the Victorian Institute of Teaching. Commitment to, and competence in the use of technology in the classroom is required.

**Confirmation of documentation:**

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Principal (Signature and date)

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Classroom Teacher (signature and date)